

ST MARY'S PRIMARY SCHOOL

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7th November 2018

Dear Parents and Caregivers

2019 School Fees and Levies Schedule

Please find attached the School Fees for 2019.

Brisbane Catholic Education Council has recommended an increase in **School Fees and Capital Levies** for 2019. The recommended increase is close to the CPI rate. The Archdiocesan Levies, a component of all school fees, has been increased in line with this.

Being partially funded from State and Federal Government Budgets, it is necessary for the school to collect fees to cover financial costs involved in meeting the goals of the school in a safe and healthy environment.

We also are aware that from time to time some parents find themselves in financial difficulties. Our aim is that no Catholic student will be denied a place in our schools due to parents' genuine inability to pay full or even part fees.

Unless there is an agreement for fee concessions at enrolment, the acceptance by parents of a position at St Mary's Laidley Catholic Primary School assumes the ability to pay fees in full. Future concessions can be considered only in cases where children have already enrolled and where financial circumstances have subsequently changed in such a manner as to make fee adjustments necessary.

Capital levies included in the school's fees provide essential support for capital development and maintenance. Commonwealth government support for capital development has continued to decrease in real terms over the past twenty years.

- **Archdiocesan Education Levy (AEL)- Tuition Fees** charged per student is directed to Brisbane Catholic Education to fund wages and special projects through the Archdiocese.
- **Capital Levy** is charged per family and covers capital loan repayments and maintenance.
- **Student Levies** This levy per student covers excursions, transport, sports, swimming etc. **The Student Levy does not include camps (years 5-6). These costs will be invoiced separately.**
- **Information Communication Learning Technologies (ICLT Levy)** This levy is charged per family and assists to cover the cost of replacing and updating Technology equipment.
- **Year 1 Classroom Levy:** (\$35.00) This levy per child covers the cost of lead pencils, coloured pencils, crayons, rubbers, glue, scissors and laminating of resources for class activities etc.
- **Prep Resource Levy:** (\$180.00) This levy per child helps cover some of the expenses involved in implementing the Prep curriculum such as art supplies, paper, cooking ingredients and other incidental items that are needed for the children to explore, experience and understand their worlds.

| | Week (40) | Fortnight (20) | Month (10) | Term (4) | Annual (1) |
|-------------------------------|----------------------|---------------------------|-----------------------|---------------------|-----------------------|
| 1 Child | \$ | \$ | \$ | \$ | \$ |
| Tuition Fees | \$28.88 | \$57.75 | \$115.50 | \$288.75 | \$1155.00 |
| Capital levy | \$12.25 | \$24.50 | \$ 49.00 | \$122.50 | \$ 490.00 |
| ICLT Levy | \$ 2.75 | \$ 5.50 | \$ 11.00 | \$ 27.50 | \$ 110.00 |
| Student Levies | \$ 3.00 | \$ 6.00 | \$ 12.00 | \$ 30.00 | \$ 120.00 |
| Total Fees 1 child | \$46.88 | \$93.75 | \$187.50 | \$468.75 | \$1875.00 |

| | Week (40) | Fortnight (20) | Month (10) | Term (4) | Annual (1) |
|----------------------------------|----------------------|---------------------------|-----------------------|---------------------|-----------------------|
| 2 Children | \$ | \$ | \$ | \$ | \$ |
| Tuition Fees | \$40.38 | \$ 80.75 | \$161.50 | \$403.75 | \$1615.00 |
| Capital levy | \$12.25 | \$ 24.50 | \$ 49.00 | \$122.50 | \$ 490.00 |
| ICLT Levy | \$ 2.75 | \$ 5.50 | \$ 11.00 | \$ 27.50 | \$ 110.00 |
| Student Levies | \$ 6.00 | \$ 12.00 | \$ 24.00 | \$ 60.00 | \$ 240.00 |
| Total Fees 2 Children | \$61.38 | \$122.75 | \$245.50 | \$613.75 | \$2455.00 |

| | Week (40) | Fortnight (20) | Month (10) | Term (4) | Annual (1) |
|----------------------------------|----------------------|---------------------------|-----------------------|---------------------|-----------------------|
| 3 Children | \$ | \$ | \$ | \$ | \$ |
| Tuition Fees | \$44.63 | \$ 89.25 | \$178.50 | \$446.25 | \$1785.00 |
| Capital levy | \$12.25 | \$ 24.50 | \$ 49.00 | \$122.50 | \$ 490.00 |
| ICLT Levy | \$ 2.75 | \$ 5.50 | \$ 11.00 | \$ 27.50 | \$ 110.00 |
| Student Levies | \$ 9.00 | \$ 18.00 | \$ 36.00 | \$ 90.00 | \$ 360.00 |
| Total Fees 3 Children | \$68.63 | \$137.25 | \$274.50 | \$686.25 | \$2745.00 |

| | Week (40) | Fortnight (20) | Month (10) | Term (4) | Annual (1) |
|----------------------------------|----------------------|---------------------------|-----------------------|---------------------|-----------------------|
| 4 Children | \$ | \$ | \$ | \$ | \$ |
| Tuition Fees | \$46.13 | \$ 92.25 | \$184.50 | \$461.25 | \$1845.00 |
| Capital levy | \$12.25 | \$ 24.50 | \$ 49.00 | \$122.50 | \$ 490.00 |
| ICLT Levy | \$ 2.75 | \$ 5.50 | \$ 11.00 | \$ 27.50 | \$ 110.00 |
| Student Levies | \$12.00 | \$ 24.00 | \$ 48.00 | \$120.00 | \$ 480.00 |
| Total Fees 3 Children | \$73.13 | \$146.25 | \$292.50 | \$731.25 | \$2925.00 |

- ❖ There is an additional levy if your child is in Prep or Year 1 as per the front page
- ❖ Please see the office if you have 4 or more children enrolled at the school for calculation of fees.

PAYMENT OPTIONS

Payment of fees will be due 4 weeks from the invoice date if paid by cash, cheque, EFTPOS, BPAY or direct bank transfer.

A discount on the Tuition Fee of 5% will apply if the total of 2019 fees and levies are paid in full by Friday, 8th March 2019.

Fees may be paid on a weekly, fortnightly, monthly, termly or yearly basis, if payment is made by Direct Debit, or Centrepay. It is important that regular payments are made to prevent your account falling into arrears. All accounts must be finalised by the end of the school year.

If you are wishing to pay by DIRECT DEBIT please contact the school office to collect a form. If you require assistance with the calculation of payment, please contact Linda or Mollie on 54651 240 or email plaidley@bne.catholic.edu.au.

CONCESSIONS

Concessions are on tuition fees only.

Families experiencing financial difficulty may apply for a fee concession.

Please contact the school office to apply for a fee concession.

CONCESSION PROCESS

1. Parents contact the school office (Principal or Finance Secretary) to request an Application for Concession Form.
2. Application for Concession Form is fully completed and returned to the Finance Secretary along with all supporting documentation.
3. Concession Form is processed and meeting is arranged with the Principal.
4. Once meeting with Principal has occurred and a concession is approved the concession will be applied to the account.

PROCESS FOR NON PAYMENT OF FEES

- Term fees will be invoiced to parents at the beginning of the term.
- Term fees will be due for payment four weeks after invoice date.
- An overdue reminder statement will be sent between five to six weeks from the invoice date to parents with outstanding fees.
- After this timeframe, families who have not paid will be contacted by phone, mail or email.
- Where school fee accounts remain unpaid and no appropriate arrangements have been made to pay these fees, the account may be placed in the hands of a debt collector.