



## St. Mary's School Laidley - Traffic Management Plan for Parents and Students

This plan is to inform Parents and Students on how traffic should flow during school times>

### **Drop off/Pick up Areas**

St Mary's has one drop off/pick up area –

- the carparks are on John Street

### **Parent Parking**

- Parking is available outside of the designated drop off zone along both sides of John Street for parents wishing to walk their child into the school grounds. Please note that only limited parking is available on Whites Road and Edward Street.
- Disabled parking if required is located in the Staff Car Park on John Street.

If parking in John Street across from the school grounds or along Whites Road you must use the designated crossing at the front of the school.

- Please ensure that all driveways and access points remain clear at all times.

**There is a 'Bus zone' area on John Street which is used for Bus Service during the times of 8am to 9am and 2.30pm to 3.30pm. Parking in this area is strictly prohibited during these times.**

**Parking in the Staff Carpark on John Street and Whites Road is strictly prohibited Monday through to Friday from 7.30am to 4.30pm.**

### **Procedures at Pick Up time Drop off/Pick up Areas.**

- Cars enter from Whites Road or Edward Street to John St. The speed limit is strictly 40km per hour.
- Parents are requested to drive in the designated drop off/pick up zone along Johns Street adjacent to the Staff Carpark..
- They are to remain with their car until the child/children get into the car from the left hand side and are safely in the car. When able they merge into the traffic.
- Parking in the drop off/pick up zone will be for 2 minutes only.
- We advise parents to delay pick up time by a few minutes to avoid congestion in these areas.

### **Procedure at Drop Off time – Parent Parking**

- Children are not to be dropped off at school prior to 8.00 am
- Supervision is provided from 8.15 am in the shed at the back of the school.
- Children are to make their way directly to the designated area at the back of the school after drop off.
- Each morning, children may be dropped off in the designated 'Drop off Zone' on John Street.
- Parking in drop off zones is strictly prohibited.
- Children must disembark the vehicle from the left hand side in drop off zone.

### **Procedure at Pick Up time – Parent Parking**

- Cars enter John Street from Whites Road or Edward Street. The speed limit is strictly 40km per hour.
- Parents are asked to park on either side of John Street in the parking areas marked by council.
- For children and parents who need to cross the road, the designated crossing out the front of the school is to be used.
- A teacher is on duty 2.50pm to 3.10pm to man the crossing.
- We advise parents to delay pick up time by a few minutes to avoid congestion in these areas.
- Parents are to avoid parking on Whites Road across the road from the school. There is no teacher on duty and no approved crossing. It is unsafe for children to be crossing Whites Road.
- *Parents who are running late in picking up their children are asked to notify the school office. After 3.10pm, when duty is complete, children not collected will be seated inside the school office.*

### **Children Walking or Riding to School**

- It is required by law that all cyclists wear a helmet riding to and from school.

### **Approaching from Whites Road or Edward Street**

- Children must enter the school grounds via the three front gates at the front of the school. They must cross at the crossing adjacent to the front of the school if they are required to cross the road.
- Cyclists must dismount their bikes at this point.
- They then walk their bikes across the school yard to the bike racks located at both ends of the front of the school.

**Students leaving the school grounds at the end of the day, must use these same designated routes.**